

March 10, 2011


AMY WILLIAMS DAYCARE  
1741 Boyd  
Ashland, NE 68003

Dear Ms Williams:

In accordance with the letter written by Rene Tiedt, Child Care Licensing Supervisor, on March 1, 2011, your original License to operate a Provisional Family Child Care Home II in the State of Nebraska has been placed on Corrective Action Status. A license imprinted with the term "Corrective Action Status" is enclosed. This status became effective March 1, 2011, and it will remain in effect until September 1, 2011. Upon completion of this term a new license will be issued to you.

At this time we ask that you return your current license, within the next ten (10) days, to Marsha Wandersee in the Licensure Unit. If you have any questions, please contact Child Care Licensing at (402) 471-9302.

Sincerely,

  
Helen L. Meeks, Administrator  
Licensure Unit

HLM/dcp

cc: Child Care Licensing

Your extension for Nebraska Provisional Family Child Care Home II has been approved and your licensure document is attached. You will receive a new licensure document each time you amend your license.

This license shall be kept available in the establishment and such proof of credentialing shall be shown upon request.

# State of Nebraska

Department of Health and Human Services  
Division of Public Health

**AMY S WILLIAMS**

is hereby authorized in compliance with laws of the State of Nebraska to establish and conduct an  
Operating Provisional Family Child Care Home II Extension  
located at: 1741 BOYD, Ashland NE 68003

A maximum of 12 children in ages 6 WKS to 12 YRS may be in attendance at any one time during the  
hours of 0600 to 1800 on MTWTHF

**AMY WILLIAMS DAYCARE** is hereby issued License No. **FI19221**

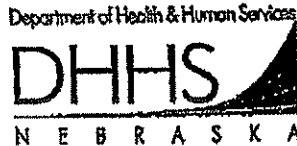
whose status is Active-Corrective Action Status effective from 07/28/2010 to 12/31/2011

Amended: 03/01/2011

Given under the name and Seal of the Department  
of Health and Human Services Regulation and  
Licensure of the State of Nebraska at Lincoln on  
March 11, 2011



*Joann Schaefer*  
Joann Schaefer, MD, Chief Medical Officer, Director  
Division of Public Health, Department of Health and Human Services



## Division of Public Health

State of Nebraska  
Dave Heineman, Governor

March 1, 2011

Amy Williams Day Care  
1741 Boyd  
Ashland NE 68003

Dear Ms. Williams:

I have received and reviewed the Corrective Action Plan (s) you submitted to Children's Services Licensing. You have addressed all items included in the Corrective Action Notice. Your plan is now approved.

The plan (s) you submitted include that you have / will:

1. Licensee will use a written daily attendance log that includes name/birthday and arrival/departure time of each child in care, and staff available to care for children to include time of arrival/departure. These logs must be completed daily based on actual attendance. (Sample was submitted with the plan).
2. Licensee will submit copies of the daily attendance logs by the fifth (5<sup>th</sup>) of each month beginning March 5, 2011, to Diana Richardson, Child Care Inspection Specialist, Children's Services Licensing, Division of Public Health, 435 Park, Room 303, Fremont, NE 68025
3. Licensee has notified all current and future day care parents that she is on Corrective Action Status and supply parents with a copy of the Compliance Review dated January 27, 2011. Each parent/ family will sign an acknowledgement that they have received notification. Provider will submit copies of the acknowledgements to Diana Richardson by (March 5, 2011). Acknowledgements for future daycare families must be submitted within ten days of enrollment.
4. Licensee will enroll in and complete the New Provider Orientation Training conducted by the Department by no later than March 31, 2011.
5. Licensee will post the Corrective Action Status Notice with the Family Child Care Home II license so it is clearly visible to parents and Department representatives.

6. Licensee will follow the Corrective Action Plan.

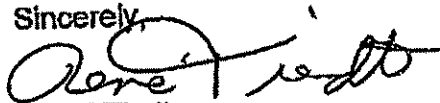
**Your Corrective Action Status is in effect March 1, 2011 through September 1, 2011.**

You are subject to monitoring visits by Children's Services Licensing Staff to determine compliance with this plan.

If at any time subsequent to your placement on Corrective Action Status, should Children's Services Licensing receive substantiated concerns or complaints relating to the care, well being or risk to children in care, Children's Services Licensing / Licensure Unit will initiate further negative action against your Child Care Center license.

If you have questions regarding this letter, please contact Diana Richardson at 402-727-3231 or me at 402-471-9193.

Sincerely,



Rene Tiedt  
Child Care Licensing Supervisor  
Children's Services Licensing Program- Licensure Unit  
Nebraska Dept of Health and Human Services  
P.O. Box 98933  
Lincoln, NE 68509

Cc: Diana Richardson, Child Care Inspection Specialist  
Marsha Wandersee, Administrative Assistant II

**Richardson, Diana**

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**From:** Thursday, February 24, 2011 11:11 AM  
**Sent:** Richardson, Diana  
**To:** action plan  
**Subject:**

diana,

my corrective action plan is  
i have a daily attendance log that includes name birthday and arrival and departure of each child in care and the staff available to care for the children. logs will be completed daily on actual attendance. i will submit copies of the daiy attendance lo9gs by the fifth of each month beginning march 5, 2011 to diana. i have notified all current and will future day care parents of my corrective action staqtus and supply the parents with a copy of the compliance dated jan 27, 2011. each parent/family will sign an acknowledgeoment that they received the notification. i will submit copies to Deiana by feb 22,2011. and within ten days of enrollment for future. i will enroll and complete the new provider orientation by no later than march 31,2011. i have posted the corrective action status along with the family II license.

Amy williams



## Division of Public Health

State of Nebraska  
Dave Heineman, Governor

February 4, 2011

Amy Williams Day Care  
1741 Boyd  
Ashland NE 68003

Dear Ms. Williams:

Nebraska Revised Statutes, Section 71-1911(4), of the Child Care Licensing Act, effective July 16, 2004 (Law 2004, LG 1005), provides that the Department may place a license on corrective action status.

**FACTS:**

January 27, 2011- Child Care Inspection Specialist, Diana Richardson conducted an unannounced complaint inspection to your facility. Richardson observed you working without any secondary caregivers while caring for 12 children. Based on the number and ages of children present, a minimum of three staff were required to be on duty.

The following children were present:

boy 18 months old  
boy 20 months old  
boy 20 months old  
boy 2 years old  
boy 3 years oldgirl 7 months old  
girl 9 months old  
girl 10 months old  
girl 11 months oldgirl 12 months old  
girl 13 months old  
girl 17 months old

\*As per the Family Child Care Home Regulations, children under the age of 18 months are defined infants.

**Regulatory Bases:****391 NAC 6-001 Provider:**

The child care provider must understand and be familiar with the rules for Family Child Care Homes.

The child care provider shall assume responsibility for providing adequate and appropriate supervision at all times children are in attendance. Any designated substitute shall have the same responsibility for providing adequate and appropriate supervision. Ultimate responsibility for supervision will be with the child care provider.

**391 NAC 6-006.02 Child/Staff Ratio:**

The child care provider shall maintain compliance with the child/staff ratios as indicated below.

Age Groups and # of Children	Family Child Care Home I Number of Providers Required:	Family Child Care Home II Number of Providers Required:
<b>INFANT ONLY:</b>		
4	1	1
5-8	2	2
9-12	N/A	3
<b>MIXED AGE:</b>		
8	1	1
9-10	1 *	1 *
9-12	N/A	2
<b>SCHOOL-AGE ONLY:</b>		
9-10	1	1
11-12	N/A	1 **

Infant Only: Family Child Care Home I and II providers serving infants only may exclude their own school age children in the ratio/capacity.

Mixed Age: Family Child Care Home I and II providers serving mixed ages may provide care for no more than three infants (under 18 months) per adult as long as no more than two infants per adult are under 12 months of age. In the event of multiple births, an alternative compliance may be considered.

\*Family Child Care Home I and II providers serving mixed ages may provide care for no more than two additional school-age children during non-school hours as long as no more than two children are under 18 months of age.

School-Age: \*\*Family Child Care Home II providers may care for up to 12 school-age children, however, their own children under age 8 must be counted in the child/staff ratio.

#### **DETERMINING CORRECTIVE ACTION STATUS:**

A non-disciplinary probationary license may be issued for the licensee to operate under corrective action status if the Department determines that:

- (a) The licensee is unable to comply with all licensure requirements and standards or has had a history of non-compliance;
- (b) The effect of non-compliances with any rule or regulations does not present an unreasonable risk to the health, safety, or well-being of children or staff; and
- (c) The licensee has a written plan of correction that has been approved by the Department.

Based on the facts presented above and the regulations violated, the Department is placing your operating license on Corrective Action Status for a period of six months.

#### **CORRECTIVE ACTION STATUS PLAN:**

Corrective action status is voluntary and the decision regarding placement on corrective action status is not appealable. However, you are required to submit a written plan of correction that must be approved by the Department.

The minimum the plan should specifically address is the following:

1. Licensee will develop a written daily attendance log that includes name/birthday and arrival/departure time of each child in care, and staff available to care for children to include time of arrival/departure. These logs must be completed daily based on actual attendance. Licensee will submit an example of the daily attendance log with the Corrective Action Plan.
2. Licensee will submit copies of the daily attendance logs by the fifth (5<sup>th</sup>) of each month beginning March 5, 2011, to Diana Richardson, Child Care Inspection Specialist, Children's Services Licensing, Division of Public Health, 435 Park, Room 303, Fremont, NE 68025
3. Licensee will notify all current and future day care parents that she is on Corrective Action Status and supply parents with a copy of the Compliance Review dated January 27, 2011. Each parent/ family will sign an acknowledgement that they have received notification. Provider will submit copies of the acknowledgements to Diana Richardson by February 22, 2011. Acknowledgements for future daycare families must be submitted within ten days of enrollment. (Sample parent acknowledgment is enclosed).
4. Licensee will enroll in and complete the New Provider Orientation Training conducted by the Department by no later than March 31, 2011.
5. Licensee will post the Corrective Action status Notice with the Family Child care Home II license so it is clearly visible to parents and Department representatives.
6. Licensee will follow the Corrective Action Plan once it is approved by Children's Services Licensing.

Please submit your written Corrective Action Plan to Diana Richardson, Child Care Inspection Specialist, Nebraska Health & Human Services, Division of Public Health, Children's Services Licensing, 435 Park, Room 303, Fremont, Lincoln, NE 68025 within 10 calendar days.



**FAILURE TO SUBMIT CORRECTIVE ACTION PLAN:**

If you do not submit a written plan of correction or the written plan of correction is not approved, the Department may discipline your license by imposing one or a combination of the following types of disciplinary action:

- (a) Issue a probationary (disciplinary) license;
- (b) Suspend or revoke a provisional, probationary, or operating license;
- (c) Impose a civil penalty of up to \$5.00 per child, based upon the number of children for which the program is authorized to provide child care on the effective date of the finding of violation, for each day the program is in violation;
- (d) Establish restrictions on new enrollment in the program;
- (e) Establish restrictions or other limitations on the number of children or the age of the children served in the program; or
- (f) Establish other restrictions or limitations on the type of service provided by the program.

If you have questions regarding this letter, please contact me at 402-471-9193.

Thank you.

Sincerely,

Rene' Tiedt  
Child Care Licensing Supervisor  
Children's Services Licensing-Licensure Unit  
P.O. Box 98933  
Lincoln, NE 68509

Cc. Diana Richardson, Child Care Inspection Specialist  
Marsha Wandersee, Administrative Assistant II